



CSMH Board of Directors Meeting February 14, 2023 Minutes

Attendance

Present:

Members: Mary Borello (remote), Garth Gilmour, Shelly Guerrero, Richard Marsh, Michelle Millard, Heather Poore, Corina Sapien

Guests: Vivianne Brager, Paige Cisewski, Susan Pfefferlen

Absent:

Members: Pete Settelmayer

I. Call to Order (Presenters: Richard Marsh)

The meeting was called to Order at 5:32 p.m.

A. Acknowledge the Mission and Vision Statement

Charter School of Morgan Hill uses project-based learning, strong family involvement and community interaction to develop lifelong learners prepared to be successful and innovative participants in the global community.

B. Approval of Minutes (Presenters: Richard Marsh)

1. Approval of Minutes from 01/17/23

Motion:

Approval of the Minutes from January 17, 2023

The motion was made by Garth Gilmour and seconded by Richard Marsh.
Approved 7-0

II. Public Comment - members of the public may speak on any topic not on the agenda (Presenters: Richard Marsh)

Please submit a "Speaker's Request" to Vivianne Brager prior to the meeting being called to order. Upon recognition by the Chair of the Board, please identify yourself before speaking. The CSMH Board of Directors reserves the right to limit speaking time to three (3) minutes or less per individual, and to limit the total time for public communication to no more than 20 minutes.

There was no public comment.

III. Action Items

A. Approve Contract between Charter School of Morgan Hill and Seneca

An IEP (Individualized Education Plan) team sometimes determines that the school cannot provide the services a special education student needs to succeed. When this occurs, the team will explore alternative schools that specifically serve students with disabilities. The school where the child attends is responsible for his/her education and must pay for the placement. Attached is the contract for a non-public school (NPS) placement with Seneca. *It is recommended that the CSMH Board of Directors approve the contract and addendum with Seneca.*

Motion:

The motion was made by Richard Marsh and seconded by Garth Gilmour.

Approved 7-0

B. Approve Charter School of Morgan Hill's SARC

Under the requirements of Proposition 98, California school governing boards are mandated to prepare, publish and disseminate an annual School Accountability Report Card (SARC) for each school in their jurisdiction. These report cards represent information from the previous school year.

In 1990, the California Board of Education adopted a model for the development of the SARC. Much of the information in the SARC is prepopulated. The law requires that this document be available for parents and the community at the school site as well as posted on the website by February 1st each year.

CSMH's SARC was completed and posted by the February 1st deadline and is attached for the Board's review.

Motion:

The motion was made by Michelle Millard and seconded by Mary Borello.

Approved 7-0

C. Approve proposal between Charter School of Morgan Hill and Furman Construction Inspection

Background -

The Division of State Architect (DSA) and applicable laws and regulations require all new construction and modernization of state school facilities to have a licensed Inspector of Record (IOR) hired by the district as an independent party to verify the project is constructed to the architectural plans and structural requirements approved by DSA.

Process for Obtaining an Inspector of Record -

The Charter School received proposals from four different IOR firms.

- Furman Construction Inspection \$161,000
- Sharp Inspection \$175,000
- Construction Inspection Services \$226,800
- KGCS Inspection \$309,000

At issue was the amount of time the IOR firm thought they would need for the job. Most firms thought they would need to be on-site anywhere from ¼ to full-time. The hourly rate for IORs ranges from \$120-150 per hour.

Schimmel Project Management and Aedis both felt that half-time would be more than sufficient for the CSMH project. Jerry Furman was the IOR for the multi-purpose room. He knows the campus and has positively collaborated with staff. Mr. Furman will not be the actual inspector on site. Mehran Saidi, a Class I Certified IOR, will be the lead for the project with Jerry Furman's support and involvement as needed.

It is recommended that the CSMH Board of Directors approve the proposal with Furman Construction Inspection, Inc. for Project No. 2002008.

Motion:

The motion was made by Michelle Millard and seconded by Heather Poore.

Approved 7-0

IV. Discussion Items

A. Lottery Schedule and Update

- The following are CSMH's open enrollment dates:
- January 25, 2023 - Prospective Parent Information Night at 5:00 p.m. in CSMH gym

- January 30th - March 3rd - Open Enrollment Period

Applications can be submitted beginning at 8:00 a.m. on January 30th and will close at exactly 4:00 p.m. on March 3rd.

- February 6th - February 10th - School Tours in the mornings
- March 22nd - Public Lottery at 3:30 p.m. in CSMH gym
- March 31st - Lottery results posted on the CSMH website

B. Distinguished School and Groundbreaking Celebration

A celebration is being planned for March 3rd at 1:45 p.m. at CSMH.

C. April Board of Director's meeting - date change

The Board discussed and agreed to change the April 18, 2023 Board meeting date to April 25, 2023.

D. Cheetah Cove Update

Paige Cisewski has been working with the District and spoke to the Board about the negotiations with the property owners next door.

E. Construction Update

Paige Cisewski updated the Board on the Prop 51 construction project.

V. Reports

A. Executive Director report (Presenters: Paige Cisewski)

Paige Cisewski informed the Board that we currently have 491 applicants for the 2023-2024 school year. Open Enrollment began on January 30th and ends March 3rd.

B. Prinicpal report (Presenters: Susan Pfefferlen)

Susan Pfefferlen updated the Board on the upcoming four parent education classes.

VI. Upcoming Events

VII. Adjournment

The meeting was adjourned at 6:21 p.m.